



LOCATION FILMING AND SHOOTS
TERMS & CONDITIONS

These terms and conditions apply to all location filming or photography at Thicket Priory. Payment of a deposit or fees is deemed acceptance of these terms.

USE AREA

Prior to the production we will agree with you which rooms and spaces both indoor and outdoor are to be used.

USE PERIOD

Prior to the production we will agree with you the dates and times for the production. You are required to leave the property at the end of the agreed period. All work including preparation and tidying up is to be completed within the agreed use period.

PAYMENT

We will agree a fee with you for use of the agreed Use Area and the Use Period. Full payment must be made and cleared within 2 weeks prior to the Production. Where payment is made by cheque, please allow additional time to ensure the cheque has 'cleared' by the 2 weeks prior point. Failure to make payment will result in cancellation.

CANCELLATION

No refund will be made if the arranged production is cancelled by you for any reason.

DAMAGE

All reasonable care to prevent any damage to the building and grounds, including floors, furniture, fittings, decorations, walls, grass and trees.

FLOORS

Suitable floor protection must always be used in the Property. Tripod feet must be covered to avoid scratching flooring.



MOVING FURNITURE OR DECORATIONS

Consent should be obtained before any furniture or decorations are moved. If consent is given all items should be placed back where they were upon leaving. Photographs should be taken of how it was before moving the items.

SURFACE PROTECTION

All surfaces must be protected to avoid damage. It is advised to place protective floor coverings where necessary to avoid damage from spillages and creating slippery surfaces. Care must be taken with make-up hair up or other similar pructs not to stain or mark surfaces. Hair straighteners and such like must be placed on a protective heat resistant mat and should be switched off when not in use.

PRE & POST SHOOT CHECKS

A 'walk-round' with a representative of Thicket Priory is done at the beginning and end of the day to ensure both parties are happy. It is recommended that photographs are taken before the shoot commences so that moved items can be moved back to their original position.

INSURANCE

Evidence of satisfactory insurance for, property damage, liability, to adequate levels must be provided to Thicket Priory prior to production.

INDEMNITY

You agree to indemnify us against any damage to the Property and personal injury or death to any person resulting from any act or omission, by you or any persons who are your servants or agents, in connection with the production. Any claims for damage will be presented in writing you within 14 days of the end of the Use Period.

OUR REPRESENTATIVE

We are entitled to have a representative present at all times during the production and our representative shall be entitled to refuse admission to Thicket Priory or to remove any person who has acted unreasonably, caused a nuisance or acted in breach of this agreement.



NUISANCE

No unreasonable inconvenience, nuisance, or annoyance by noise or otherwise should be caused at Thicket Priory or to the neighbours of Thicket Priory including the Carmelite Monastery, the Nature Reserve or adjoining fields.

MAIN DRIVEWAY

The main driveway at Thicket Priory is shared with the Carmelite Monastery, no obstruction of the passage of cars or people down the main drive is permitted unless it is temporary production purposes and agreed with Thicket Priory.

PARKING

All vehicles must park in the agreed places.

CHANGING FACILITIES

Where clothes are being changed, you must do so in a designated room, which will be should be identified as the changing room. If children are involved a separate changing room should be used where available and not at the same time as another person other than the nominated guardian.

TOILETS

Only use the main toilets on the ground floor, not the bedroom toilets.

CANDLES

Candles or flames are generally not permitted at the property. If something like this is required then it must be agreed with us prior to the production and a representative of Thicket Priory must be present during their use.

FIREWORKS, CHINESE LANTERNS, GUNS

Are not permitted at Thicket Priory due to the proximity of the nature reserve.

SMOKING

Is not permitted inside Thicket Priory.



RUBBISH

All rubbish to be removed from Thicket Priory and not placed in our bins.

WI-FI

Is available at Thicket Priory and may be used.

ANIMALS

Any animals being brought to TP must be agreed. Areas that these animals may go must be agreed. Any animal waste must be removed and taken away from the location and not use the TP waste bins for this purpose.

DRINKS FOOD PANTRYS

For larger shoots we can provide food and drink, this should be agreed with us beforehand and paid in advance. Any additional drinks must be paid for before departure. We have Pantrys with tea coffee biscuits , fridges etc , use of these can be agreed for a fee.

SAFETY

All reasonable steps must be taken to ensure the health, safety and welfare of all persons connected with the production whilst at TP.

RISK ASSESSMENT

It is your responsibility to conduct a risk assessment prior to work commencing. Special attention should be paid to any shoots which involve pregnant women, people with disabilities or children.